

LIBRARY DIRECTOR REPORT

January 2022 data

Meeting Date: February 28, 2022

M. Irons

PATRON INFORMATION

New Patrons	4
Deleted Patrons	0
Total Patrons on File	1,744

PATRON VISITS

Children	28
Teens	87
Adults (20-40)	55
Adult (40+)	204
Total Patron Visits	374
Increased	104

BOOKS PURCHASED

(See detailed list attached)

Adult Fiction	26
Adult Non-fiction	3
Inspirational Fiction	0
Audio books	3
Special collection	2
Children/YA Fiction	20
Children/YA Nonfiction	1
Pilcrow Grant	20
Replacement	0
Total Purchased	75

CIRCULATION

Adult Fiction	118
Adult Inspirational Fiction	60
Adult Nonfiction	35
Audio Books	5
Easy Fiction	69
Juvenile Fiction	29
Easy Nonfiction	9
Juvenile Nonfiction	38
Total Circulation	363
Increased	113

COMPUTER USAGE

New users:	1
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REQUIRED ASSISTANCE:

239

DONATED BOOKS

20

Valued at \$327.79

CURB-SIDE SERVICE

0

ACTIVITY BAGS (Grab & Go)

35

READING COUNTS PROGRAM

Youth

4

Adults

2

MeL

Ours Out

57

Theirs In

28

LIBRARY DIRECTOR REPORT

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BOOKS PURCHASED

Adult Fiction

Autopsy: a Scarpetta novel
Beautiful Little Fools
The Devil's Sea Dirk Pitt #26
Flying angels
Golden Girl
The High House
The Horsewoman Large Print
Invisible: a novel
It's better this way: a novel
Local woman missing
The maid: a novel
Mercy / Atlee Pine #4
The midnight lock / A Lincoln Rhyme Novel
My Darling Husband
The Noise the last sound you'll ever hear
November 9: a novel
The Paris detective : three detective Luc Moncrief thrillers
Reboots Undead Can Dance
The Sorority Murder
A Stranger's Game
When you are mine : a novel
The wife upstairs
The black book
False witness
The Last Trial Kindle County Legal Thriller #11
The litigators

Adult Non-Fiction

Call us what we carry: poems
ER nurses: true stories from America's greatest unsung heroes
U.S. Constitution for dummies

Inspirational Fiction

Easy/Juvenile Fiction

Bad Kitty Gets A Phone
Beyond the end of the world / The Other Side of the Sky #2
Cat Kid comic club. Perspectives
The damned / The Beautiful #2

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Dear Evan Hansen: the novel
Every heart a doorway
Fly Guy & Fly Girl. Friendly frenzy
Get a Grip! We're on a Trip!
The girl in the lake
Good girl, bad blood / A Good Girl's Guide to Murder #2
How to Catch a Loveosaurus Early Reader
I am brave!/ Board Book
Learning with llama llama colors/ Board Book
Llama Llama, be my valentine! Early Reader
The other side of the sky
Shatter me; Destroy me : a shatter me novella
Small favors
That weekend
A unicorn named Sparkle and the perfect valentine
The very hungry caterpillar's first winter / Board Book

Easy/Juvenile Non-Fiction

Who is Dale Earnhardt Jr.?

Audio

False Witness
The Litigators
Black Book

Special Collection

Dead of winter
Tin camp road

Replacement

Pilcrow Foundation Grant

Attack of the 50-foot Fly Guy / Early Reader
A bear called Paddington
A boy called bat
The case of the icky ice cream / Early Reader
Charlie Hernández and the league of shadows / Charlie Hernandez #1
Chemical world : science in our daily lives
Doggo and Pupper
Dory and the real true friend / Dory Fantasmagory #2
The element in the room : investigating the atomic ingredients that make up your home
I am the night sky : & other reflections by Muslim American youth

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In the quiet, noisy woods

Mr. Scruff

The Nonsense Show

The one and only Bob

The one and only Ivan

Over and under the pond

Reptiles Everywhere

Speak : Amaya finds her voice

When Sue found Sue : Sue Hendrickson discovers her T. rex

Wildlife ranger action guide

Donations

Autumn's Prize Autumn Trent #8

Autumn's Risk / Autumn Trent #6

Autumn's Strike / Autumn Trent #7

The bone labyrinth / A Sigma Force Novel

Casey Stengel : baseball's greatest character

Cobb would have caught it : the golden age of baseball in Detroit

Dark Greed Charli Cross #2

Dark Power Charli Cross #3

Did you see Chip? / Early Reader

Ducks in muck / Early Reader

A good day for chardonnay / Sunshine Vicram #2

My dad, Yogi : a memoir of family and baseball

Other People's Marriages

Storm's Justice Amelia Storn Book 7

The String Project / We are all connected

Warren Spahn : a biography of the legendary lefty

What the cat dragged in / Cat in the Stacks #14

The winter guest

Winter's Black Christmas A Winter Black Christmas Mystery

TOPICS of DISCUSSION

Newsletter mailed out with assessment notices 2/23/22
Adult Reading Counts Program

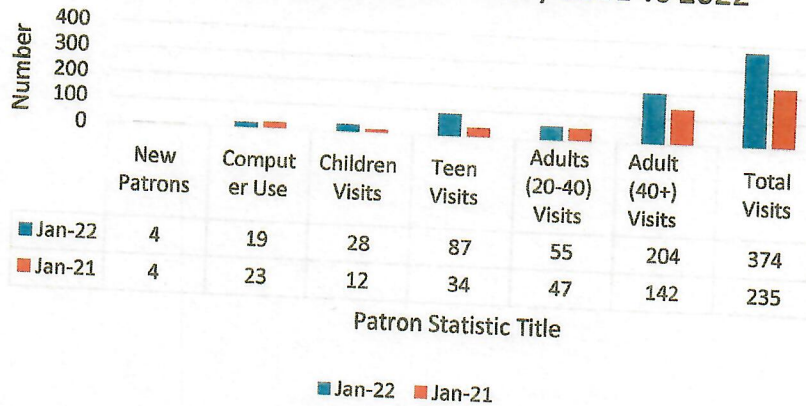
LIBRARY DIRECTOR REPORT

January 2022 data

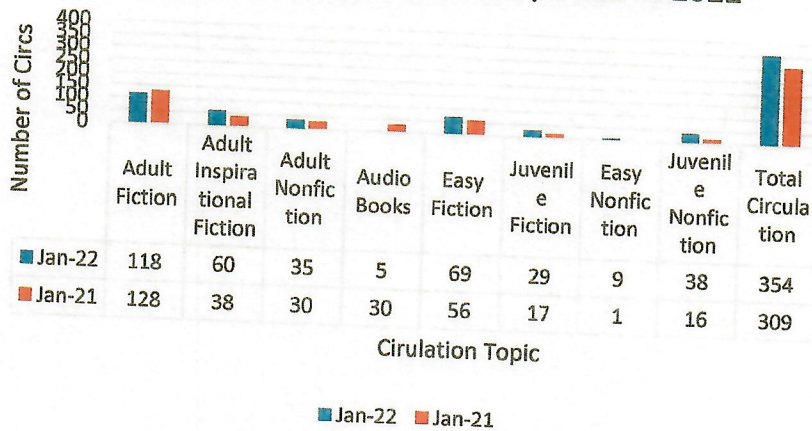
Meeting Date: February 28, 2022

M. Irons

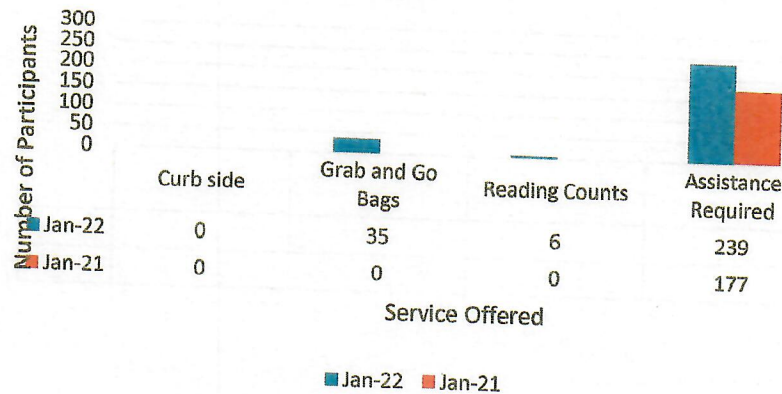
Patron Data Comparison January 2021 vs 2022



Circulation Comparison January 2021 vs 2022



Services Offered Comparison January 2021 vs 2022



LIBRARY DIRECTOR REPORT

February 2022 Data

Meeting Date: March 21, 2022

M. Irons

PATRON INFORMATION

New Patrons	3
Deleted Patrons	0
Total Patrons on File	1,747

PATRON VISITS

Children	22
Teens	63
Adults (20-40)	36
Adult (40+)	212
Total Patron Visits	333
	Decreased 41

BOOKS PURCHASED

(See detailed list attached)

Adult Fiction	2
Adult Non-fiction	0
Inspirational Fiction	0
Audio books	0
Special collection	0
Children/YA Fiction	2
Children/YA Nonfiction	0
HCO & Hope Grant	24
Replacement	0
Total Purchased	28

CIRCULATION

Adult Fiction	82
Adult Inspirational Fiction	41
Adult Nonfiction	15
Audio Books	2
Easy Fiction	40
Juvenile Fiction	36
Easy Nonfiction	4
Juvenile Nonfiction	15
Total Circulation	235
	Decreased 119

COMPUTER USAGE

	21
New users:	5

REQUIRED ASSISTANCE: 216

DONATED BOOKS

Valued at \$188.18

5

CURB-SIDE SERVICE

0

ACTIVITY BAGS (Grab & Go)

20

READING COUNTS PROGRAM

Youth	2
Adults	0

MeL

Ours Out	25
Theirs In	24

LIBRARY DIRECTOR REPORT

BOOKS PURCHASED

Adult Fiction

The inquisitor's key
A bad day for Sunshine

Adult Non-Fiction

Inspirational Fiction

Audio

Easy/Juvenile Fiction

Big fella
Spooky Mooky

Easy/Juvenile Non-Fiction

Harper Creek Optimist/Hope Grant

Children's Mixed Media

These boots are made for walkin' / A Vox Book
All you need is love / A Vox Book
Good vibrations / A Vox Book
Don't stop / A Vox Book
Imagine / A Vox Book
You Matter / A Vox book
Cloudy with a chance of meatballs / A Vox book
The Runaway Bunny / A Vox Book
I Am Enough / A Vox book
Don't push the button! / A Vox Book
Click, Clack Moo Cows That Type/ A Vox Book
Parker Looks Up / A Vox Book
Pete the Cat and the Itsy Bitsy Spider / A Vox Book
Pete the Cat The Petes Go Marching / A Vox book
Pete the Kitty and the Groovy Playdate / A Vox book
Pete the Cat's groovy imagination / A Vox Book
It fell from the sky / A Vox Book
She's Got This/ A Vox Book
The Bad Seed / A Vox Book
The Good Egg / A Vox book
Dear boy / A Vox Book
Dear Girl / A Vox Book

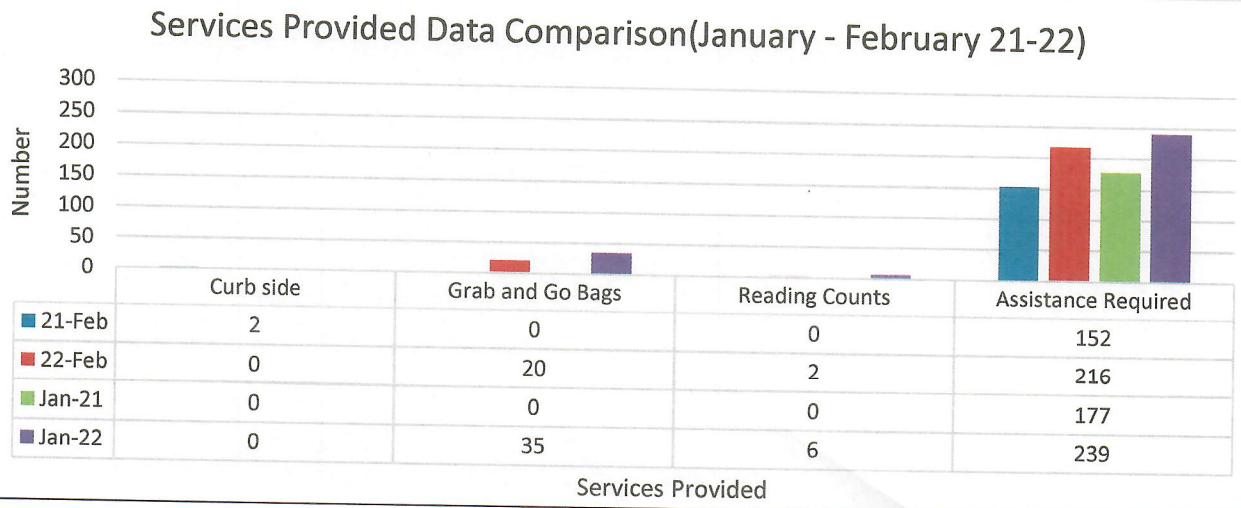
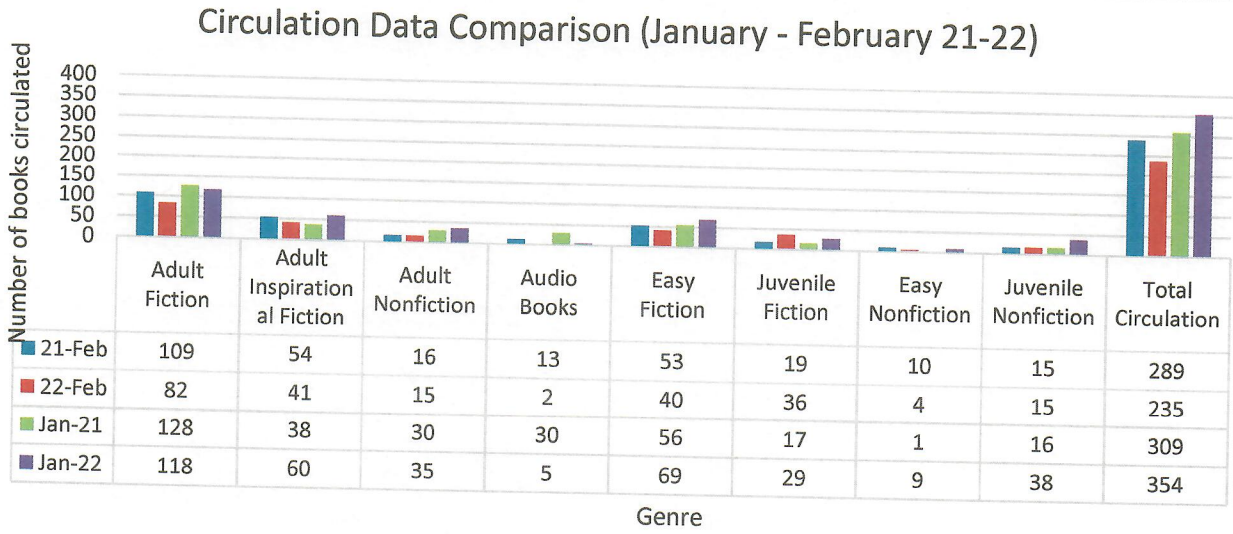
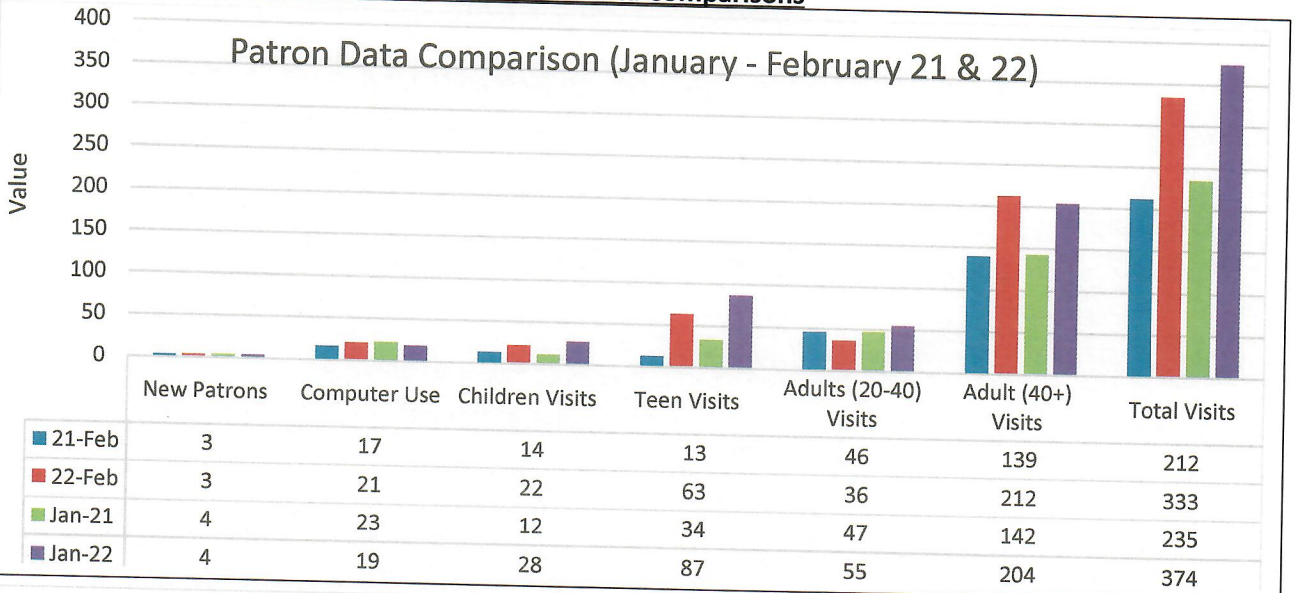
The Adventures of Beekle: The Unimaginary Friend / A Vox Book
What Do You Do With A Chance / A Vox book

Donations

Phonograph Dolls and Toys Price Guide
Theresa / Dance of a Lifetime
Infidel
Klaus Revelation
Storm's Nightmare Amelia Storm #8
The chronicles of Oren

LIBRARY DIRECTOR REPORT

Statistical Data Comparisons



LIBRARY DIRECTOR REPORT

March 2022 Data

Meeting Date: April 25, 2022

M. Irons

Patron Data

New Patrons	7
Delected Patrons	0
Total Patrons on File	1,754

Patron Visits

Children	45
Teens	85
Adults (20 - 40)	56
Adults (40+)	283
Total Patron Visits	469
Increased	136

Books Purchased

See detailed list page 2	
Adult Fiction	26
Adult Non-Fiction	4
Inspirational Fiction	-
Audio Books	3
Large Print	3
Special Collection	1
Children/YA Fiction	26
Children/YA Non-Fiction	8
Grant purchases	4
Replacements	1
Total Books Purchased	76

Circulation

Adult Fiction	116
Adult Inspirational Fiction	30
Adult Non-Fiction	16
Audio Books	6
Easy Fiction	64
Juvenile Fiction	62
Easy Non Fiction	13
Juvenile Non-fiction	14
Total Circulation	321
Increased	86

Donated Books

	2
Valued at	\$ 49.95

Computer usage

New Users:	1
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Required Assistance

309

Curb-Side Service

0

Activity Bags (Grab & Go)

47

Reading Counts Program

17

Youth	14
Adults	3

MeL

87

Ours Out	51
Theirs In	36

Senior Meal Program

102

LIBRARY DIRECTOR REPORT

March 2022 Data

Meeting Date: April 25, 2022

M. Irons

Books Purchased

Adult Fiction

Walk the wire / Memory Man

Play Dirty

Catch her when she falls : a novel

Sizzling Sixteen Stephanie Plum #16

Caramel Pecan Roll Murder Hannah Swensen #28

Shadows of Pecan Hollow A Novel

Other People's Clothes / Large Print

Afraid / Retribution Ghosts Alone

Nothing to Lose / A JP Beaumont Novel

Chasing the Night / Eve Duncan #11

City of the dead / An Alex Delaware Novel

Not a happy family

Stan Lee's The devil's quintet : the armageddon code, a thriller

Death's half acre / Large Print

Betrayal

Woman Last Seen / A Novel

Run Rose Run

Steal A Novel

Ramses the damned : the reign of Osiris

Abandoned in death / In Death #54

A River Enchanted / Elements of Cadence

Beyond the Wire/ A Novel of Auschwitz

Goodbye Again Wyndham Beach

Autumn's Trap Autumn Trent #9

Reptile Memoirs a novel

The next ship home : a novel of Ellis Island

Adult Non-Fiction

Sickening / How Big Pharma Broke American Health Care and How We Can Repair It

When a killer calls : a haunting story of murder, criminal profiling, and justice in a small town

GED Tests for Dummies 2022-23

The rise : Kobe Bryant and the pursuit of immortality

Special Collection

The magnificent lives of Marjorie Post : a novel

Audio Books

Furious hours : murder, fraud, and the last trial of Harper Lee

Murder beyond the grave : true-crime thrillers Before the Fall

Large Print Purchases

One Step Too Far / Frankie Elkin #2

Lightning in a Mirror Fogg Lake #3

A Game of Fear An Inspector Ian Rutledge Mystery

Donations

The fourth rational revolution

If I Run

LIBRARY DIRECTOR REPORT

March 2022 Data

Meeting Date: April 25, 2022

M. Irons

Books Purchased

Easy/Early Non-Fiction

Astonishing animal ABC / Early Reader
Going to the dentist / Early Reader
Meet George Washington
Hustle bustle bugs / Picture Book

Puffling and the Egg

Juvenile Fiction

Spy School : the graphic novel
Magical Boy. #1 Volume 1
Hilo. Hilo #8 Book 8, Gina and the big secret
Court / Crave Series #4

Juvenile Non-Fiction

Me and white supremacy : how you can fight racism and change the world today!
Cramm this book : so you know WTF is going on in the world today
Plants World Wildlife Fund
What are castles and knights?

Grant Purchases

Lost in the dark uncharted forest
The original adventures of Hank the Cowdog
The Smart Cookie / A Vox Book
If you ever want to bring a circus to the library, don't!
/ Picture Book

Replacements

Journey to the Center of the Earth

Easy/Early Reader Fiction

The Berenstain bears and the haunted house : a lift-the-flap book!
A grand old tree / Picture Book
Stella, queen of the snow / Early Reader
Cool dog, school dog / Early Reader
You read to me, I'll read to you. Early Reader Very short stories to read together
Ten little pumpkins / Picture Book
Sally Ann Thunder Ann Whirlwind Crockett : a tall tale / Early Reader
What will I do if I can't tie my shoe? / Early Reader
Froggy Plays T-ball
Just a little luck / Picture Book
Big Shark's lost tooth
Fall mixed up / Early Reader
My friend Rabbit / Picture Book

A big fat enormous lie / Early Reader

Acorns everywhere! / Picture Book
All to Build a Snowman Early Reader
Ten wriggly, wiggly caterpillars / Picture Book
The penguin who wanted to fly / Picture Book
Shuri, defender of Wakanda / Early Reader
Aprendiendo con llama llama colores Board Book
Oceans of love / Picture Book
Dino-Easter / Picture Book

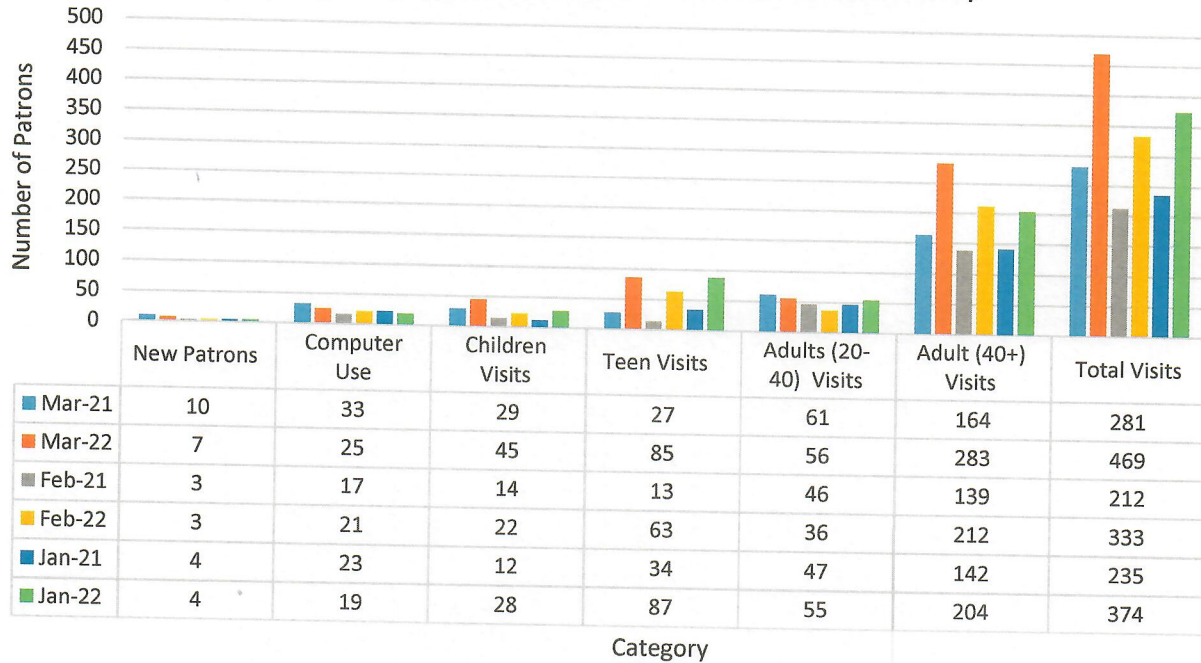
LIBRARY DIRECTOR REPORT

March 2022 Data

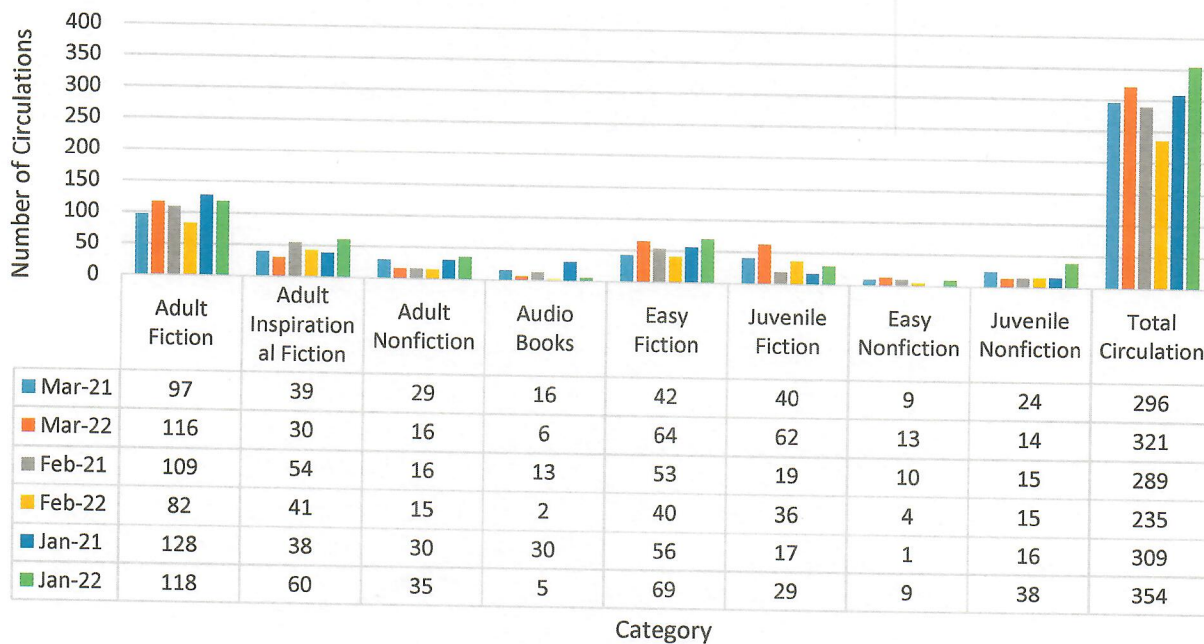
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M. Irons

Patron Data Comparison (January - March 2021 & 2022)



Circulation Data Comparison (January - March 2021-2022)



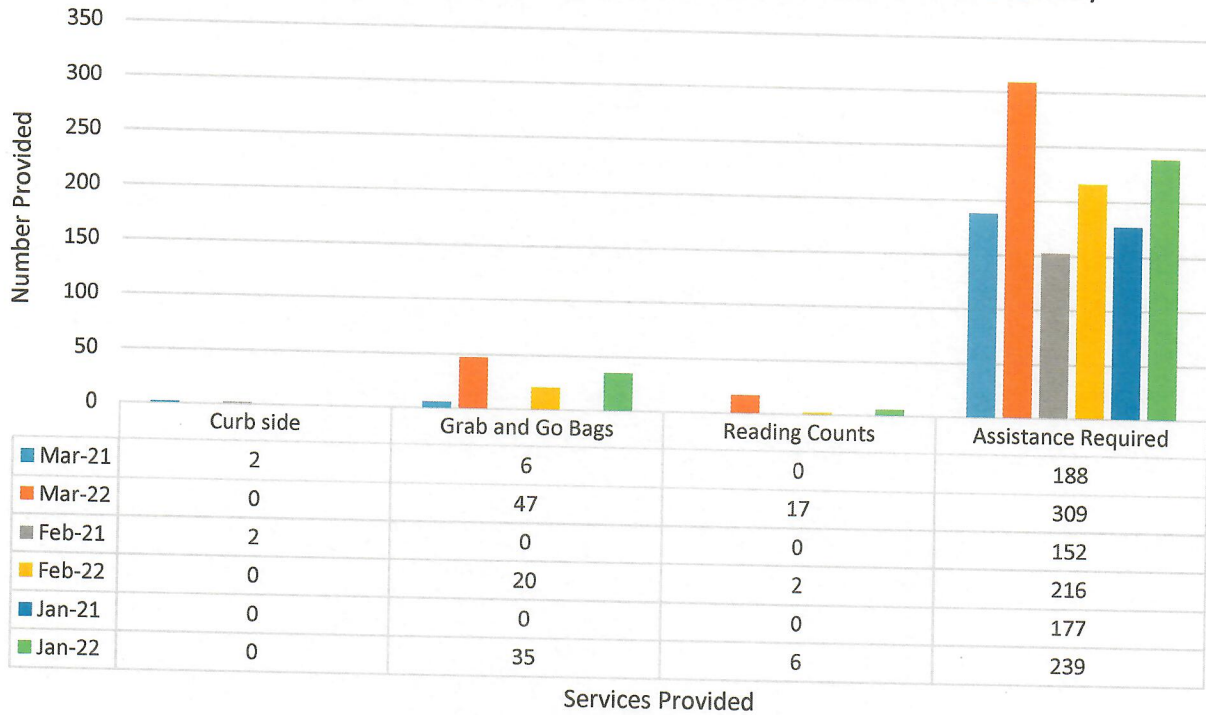
LIBRARY DIRECTOR REPORT

March 2022 Data

Meeting Date: April 25, 2022

M. Irons

Services Provided Data Comparison (January - March 2021-2022)



Topics of Discussion:

Harper Creek Optimist Grant (VOX Books)

AACU Grant (Large Print Books)

YES Committee

Plan for millage fundraising

LIBRARY DIRECTOR REPORT

April 2022 Data

Meeting Date: May 23, 2022

M. Irons

Patron Data

New Patrons	4
Delected Patrons	0
Total Patrons on File	1,758

Patron Visits

Children	28
Teens	68
Adults (20 - 40)	54
Adults (40+)	258
Total Patron Visits	408
Decreased	61

Books Purchased

See detailed list page 2	
Adult Fiction	11
Adult Non-Fiction	-
Inspirational Fiction	1
Audio Books	1
Large Print	4
Special Collection	1
Children/YA Fiction	8
Children/YA Non-Fiction	5
Grant purchases	-
Replacements	-
Total Books Purchased	31

Circulation

Adult Fiction	126
Adult Inspirational Fiction	36
Adult Non-Fiction	24
Audio Books	12
Easy Fiction	29
Juvenile Fiction	57
Easy Non Fiction	15
Juvenile Non-fiction	33
Total Circulation	332
Increased	11

Donated Books	19
Valued at	\$320.66

Computer usage	25
New Users:	-

Required Assistance	291
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Curb-Side Service	0
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Activity Bags (Grab & Go)	24
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Reading Counts Program	9
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Youth	9
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Adults	-
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MeL	74
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Ours Out	40
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Theirs In	34
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Senior Meal Program	69
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LIBRARY DIRECTOR REPORT

April 2022 Data

Meeting Date: April 25, 2022

M. Irons

Books Purchased

Adult Fiction

Shadows reel

Loch Down Abbey

Killing time

The Recovery Agent

A lullaby for witches: A novel

Like a sister: A novel

The other me

Vladimir / a novel

Beach Wedding

The bone orchard

Mr. Wrong Number

Inspirational Fiction

The Sugarcreek Surprise

Audio Books

The Recovery Agent [Audio Book]

Large Print Purchases

The Betrayal of Anne Frank / A Cold Case

Investigation / Large Print

The Other Mrs. [Large Print]

High Stakes [Large Print]

Special Collection

Sport : ship dog of the Great Lakes / Early Reader

Easy/Early Reader Fiction

Together / Early Reader

Llama Llama Time To Play Board Book

Pretty perfect kitty-corn

Juvenile Non Fiction

How to not suck at life

Captain Underpants and the sensational saga of Sir Stinks-A-Lot

Geronimo Stilton reporter. #10, Blackrat's treasure

Who was Ernest Hemingway?

Juvenile Fiction

The truth about white lies

Minecraft: mob squad. Never say nether

Cinder & glass

Kelcie Murphy and the academy for the unbreakable arts

This Woven Kingdom / This Woven Kingdom #1

Donations

Another Eden / Large Print

The broken land : a people of the longhouse novel #3

Cold Heart

Glorious

Hit time / Large Print

The Lady Most Likely / A Novel in Three Parts

The liberation of Alice Love

The lost prince

The painted drum

The second gun

Snow Day: Heart of the Storm / Seeing Red and Lands

End

The story of beautiful girl

Until leaves fall in Paris

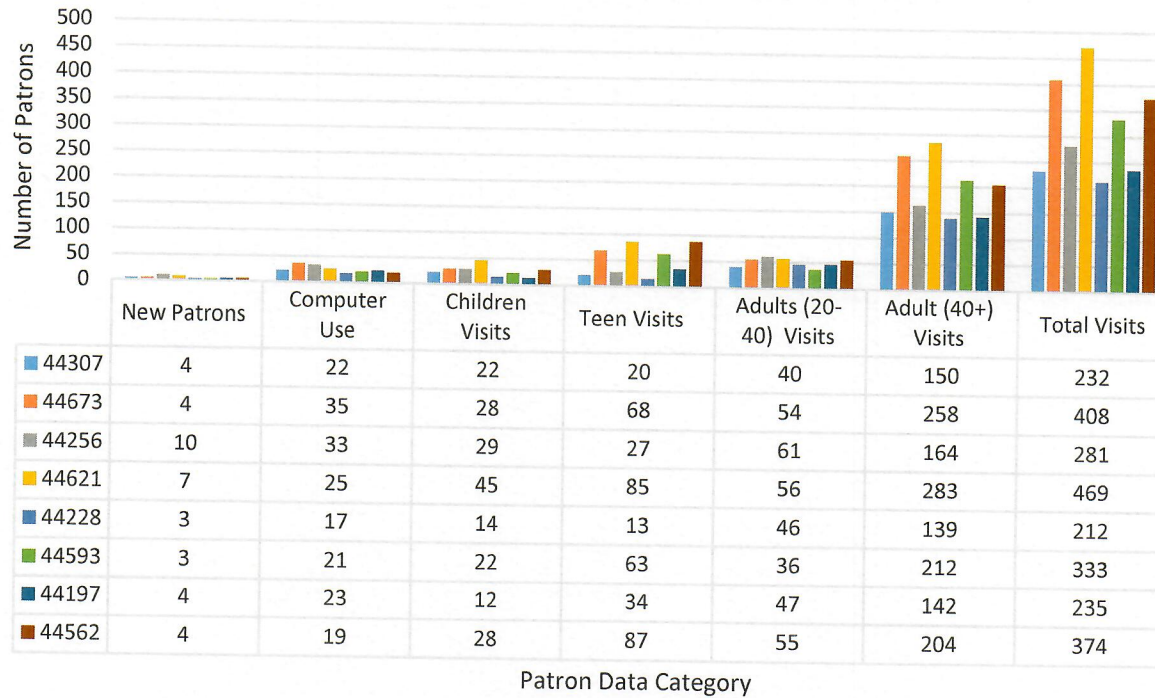
LIBRARY DIRECTOR REPORT

April 2022 Data

Meeting Date: May 23, 2022

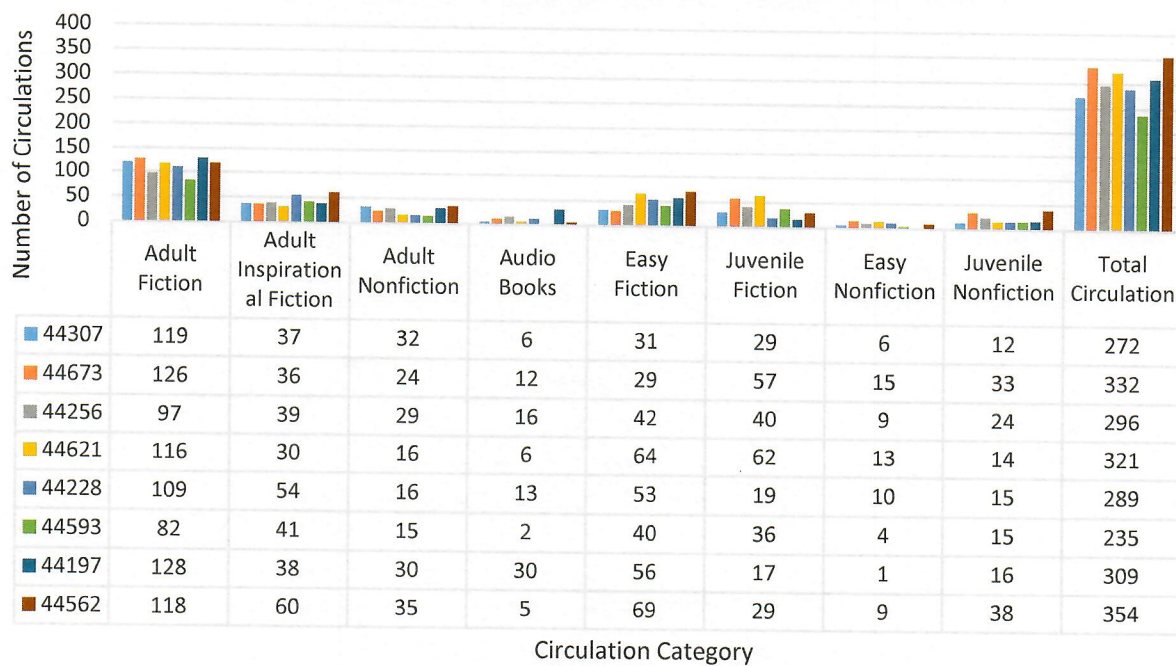
M. Irons

Patron Data Comparison January - April 2021 & 2022



Patron Data Category

Circulation Data Comparison January - April 2021 & 2022



Circulation Category

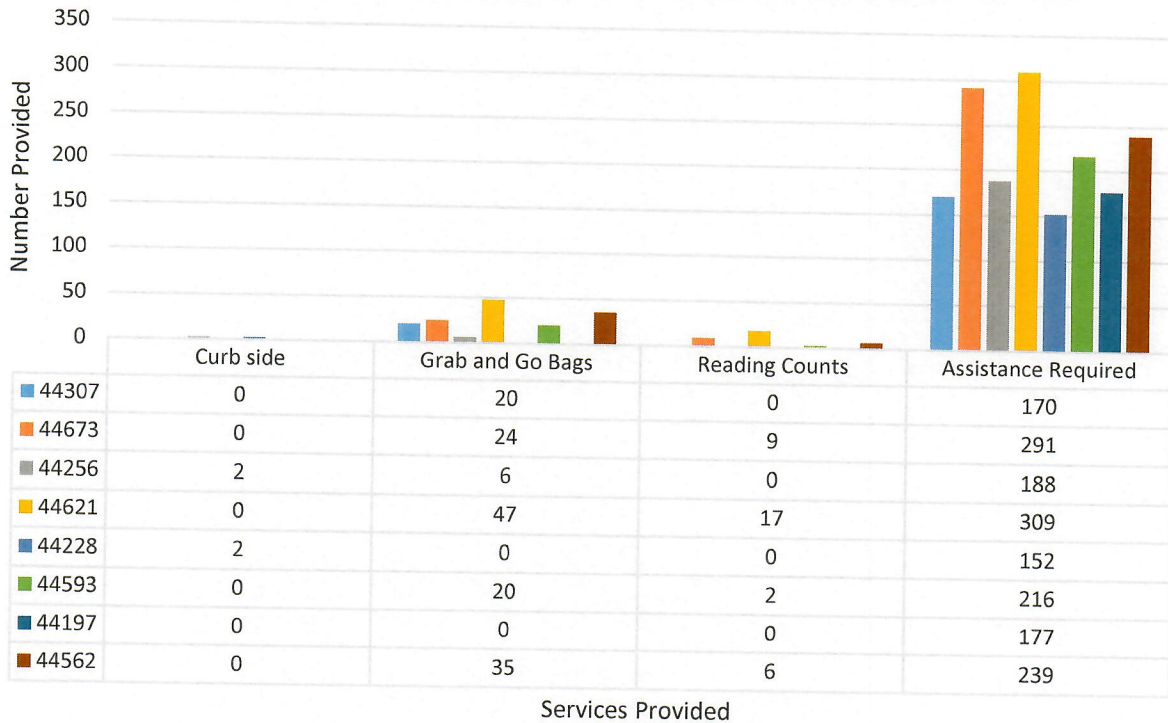
LIBRARY DIRECTOR REPORT

April 2022 Data

Meeting Date: May 23, 2022

M. Irons

Services Provided Data Comparison (January - April 2021 & 2022)



Topics of Discussion:

received \$2,000 Dollar General Grant

LIBRARY DIRECTOR REPORT

May 2022 Data Meeting Date June 27, 2022

M. Irons

Books Purchased

Adult Fiction

The magnificent lives of Marjorie Post : a novel

Dream Town / Archer #3

Claws for alarm / Mrs. Murphy Mystery #30

The Paris library : a novel

Country Born / Painted Pony Creek #3

Stillwater Island / Detective Megan Carpenter #4

Killer instinct / Instinct #2

Moments in Time / Stories of Romance & Love

Adult Non-Fiction

The green gardener's guide : simple, significant actions to protect & preserve our planet

Art that changed the world / Transformative Art Movements and the Paintings that Inspired Them
Drawing for the absolute beginner: a clear & easy guide to successful drawing

Betty White: A Century of Love and Laughs

Large Print Purchases--ACF Grant

22 Seconds / Women's Murder Club #22

All That Glitters / Large Print

The cowboy way / Large Print

The Giver of Stars / Large Print

The Irish Cowboy / Larger Print

The Narrow Way/ Amish Millers Get Married #3

Outsider / Kate Burkholder #12 / Large Print

The Schoolhouse / Hickory Grove #1 / Large Print

Something to hide / Inspector Lynley #21 / Large Print

Family of liars / Large Print

Audio

Fallen / Kate Burkholder #13 / Audio

The good girl / Audio Book

Killing the killers : / the secret war against terrorists / Audio Book

Special Collection

Jacktown

Juvenile Non Fiction

How to draw cool stuff : a drawing guide for teachers and students

How to draw 101 animals : easy step-by-step drawing.

The story of paintings : a history of art for children

How to Draw Anime: Characters / Step-by-step

Drawing Anime for Beginners Most Known Characters

Juvenile Fiction

Amulet / Escape from Lucien #6 / Graphic Novel Book six, Escape from Lucien

Amulet / Firelight / #7 / Graphic Novel Book seven, Firelight

Amulet / Prince of the Elves / #5 / Graphic Novel Book five, Prince of the elves

Amulet / The Cloud Searchers #3 / Graphic Novel Book three, The cloud searchers

Cat Kid comic club. On purpose

Easy/Early Reader Fiction

The dinky donkey / Board Book

VOX Books-HCO Grant

Come home already! / A Vox Book

Escape goat / A Vox Book

Hello ninja / A Vox Book

It came in the mail / A Vox Book

Mindful Mr. Sloth / A Vox book

Never, not ever! / A Vox Book

A polar bear in the snow / A Vox Book

Poultrygeist / A Vox Book

Sea Turtles / A Vox Book

That's what dinosaurs do / A Vox Book

Pete the cat and the perfect pizza party /

Donations

Dark angel / an Alex Rider adventure #6

At the Crossroads / Buckhorn, Montana #3
The bully from the Black Lagoon / Early Reader
The burning / Guardians of Ga'Hoole #6
Candy corn : poems / Early Reader
The capture / Guardians of Ga'Hoole #1

The class from the Black Lagoon / Early Reader
The class pet from the Black Lagoon / Early Reader
Cooking From the Heart
Dandelion magic : go ahead, make your wish! / Early Reader
Eagle Strike / an Alex Rider adventure #4
Finding Henry / Cover Mission Files #3
Gerard's Descent / Mountain Mama Series #2
Grand Prize Cowboy / Montana Maverick #4
The gym teacher from the Black Lagoon / Early Reader
The hatchling / Guardians of Ga'Hoole #7
The journey / Guardians of Ga'Hoole #2
Smiler Smile Stella Knox Book One
Late for the library : Just schoolin' around series / Early Reader
The librarian from the Black Lagoon / Early Reader
Mary Poppins Returns / Behind the scenes photos, revealing interviews, etc.
Meeting Henry / Covert Mission Files #1
Missing Henry / Covert Mission Files #2
The outcast / Guardians of Ga'Hoole #8
Pizza party! / Early Reader
Point blank / an Alex Rider adventure #2
The principal from the black lagoon / Early Reader
The rain came down / Early Reader
The rescue / Guardians of Ga'Hoole #3
The school nurse from the black lagoon / Early Reader
School riddles from the Black Lagoon / Early Reader
Scorpia / an Alex Rider adventure #5
The shattering / Guardians of Ga'Hoole #5
Skeleton key / an Alex Rider adventure #3

Donations, cont.

Stormbreaker : an Alex Rider adventure #1
Stronger Than You Know The McKenzies of Ridge Trail #2
The teacher from the Black Lagoon / Early Reader
Tempting in Texas Lone Star Ridge #4
Death of the Black Widow
Storm's Revenge / Amelia Storm #9
To Protect His Children / Sundown Valley #1 / Larger Print
Emmett / Long, Tall Texans #1
Wedding season / The Carolina Girls #3
Sleep tight with the very hungry caterpillar : a lift-the-flap book / Board Book
Snakehead / an Alex Rider adventure #7

Replacements

Twilight

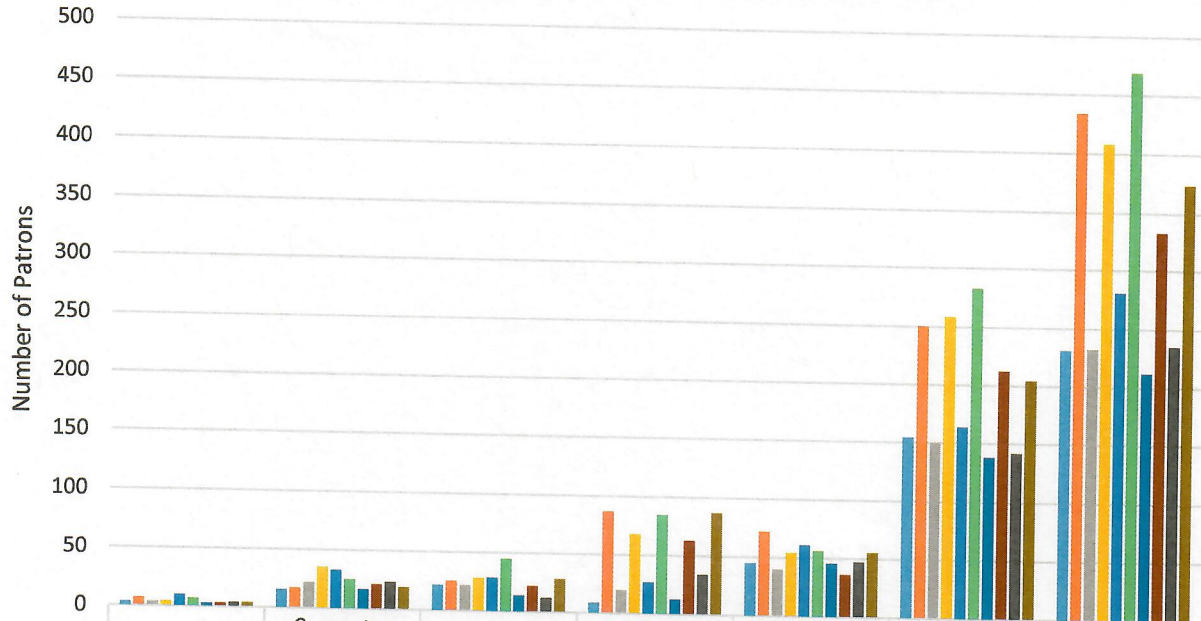
LIBRARY DIRECTOR REPORT

May 2022 Data

Meeting Date: June 23, 2022

M. Irons

Patron Data Comparison January - May 2021 & 2022



	New Patrons	Computer Use	Children Visits	Teen Visits	Adults (20-40) Visits	Adult (40+) Visits	Total Visits
44702	4	16	22	9	45	155	231
44703	7	17	25	87	72	250	434
44307	4	22	22	20	40	150	232
44673	4	35	28	68	54	258	408
44256	10	33	29	27	61	164	281
44621	7	25	45	85	56	283	469
44228	3	17	14	13	46	139	212
44593	3	21	22	63	36	212	333
44197	4	23	12	34	47	142	235
44562	4	19	28	87	55	204	374

Patron Data Category

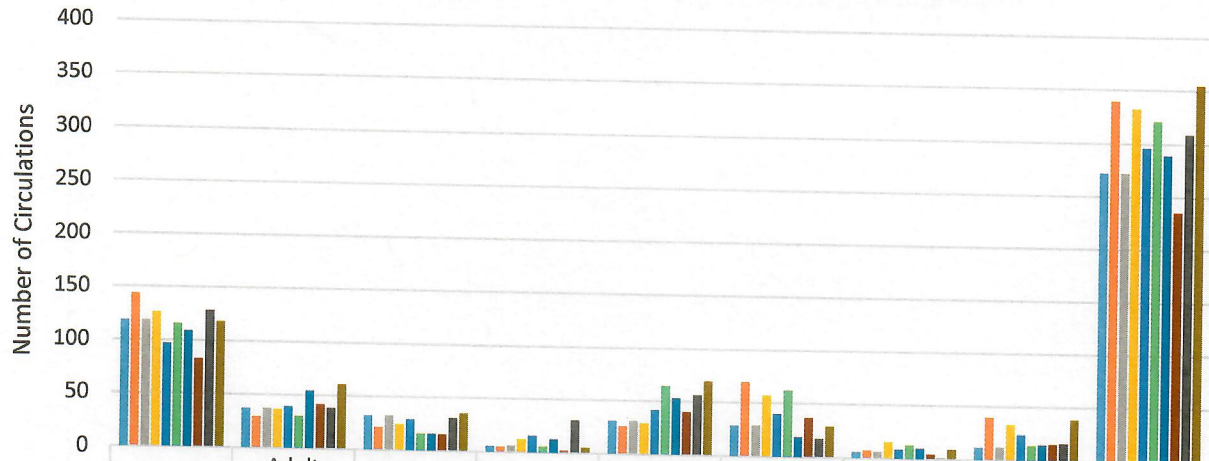
LIBRARY DIRECTOR REPORT

May 2022 Data

Meeting Date: June 23, 2022

M. Irons

Circulation Data Comparison January - May 2021 & 2022



	Adult Fiction	Adult Inspirational Fiction	Adult Nonfiction	Audio Books	Easy Fiction	Juvenile Fiction	Easy Nonfiction	Juvenile Nonfiction	Total Circulation
■ 44702	119	37	32	6	31	29	6	12	272
■ 44703	143	29	21	5	26	69	7	39	339
■ 44307	119	37	32	6	31	29	6	12	272
■ 44673	126	36	24	12	29	57	15	33	332
■ 44256	97	39	29	16	42	40	9	24	296
■ 44621	116	30	16	6	64	62	13	14	321
■ 44228	109	54	16	13	53	19	10	15	289
■ 44593	82	41	15	2	40	36	4	15	235
■ 44197	128	38	30	30	56	17	1	16	309
■ 44562	118	60	35	5	69	29	9	38	354

Circulation Genre Category

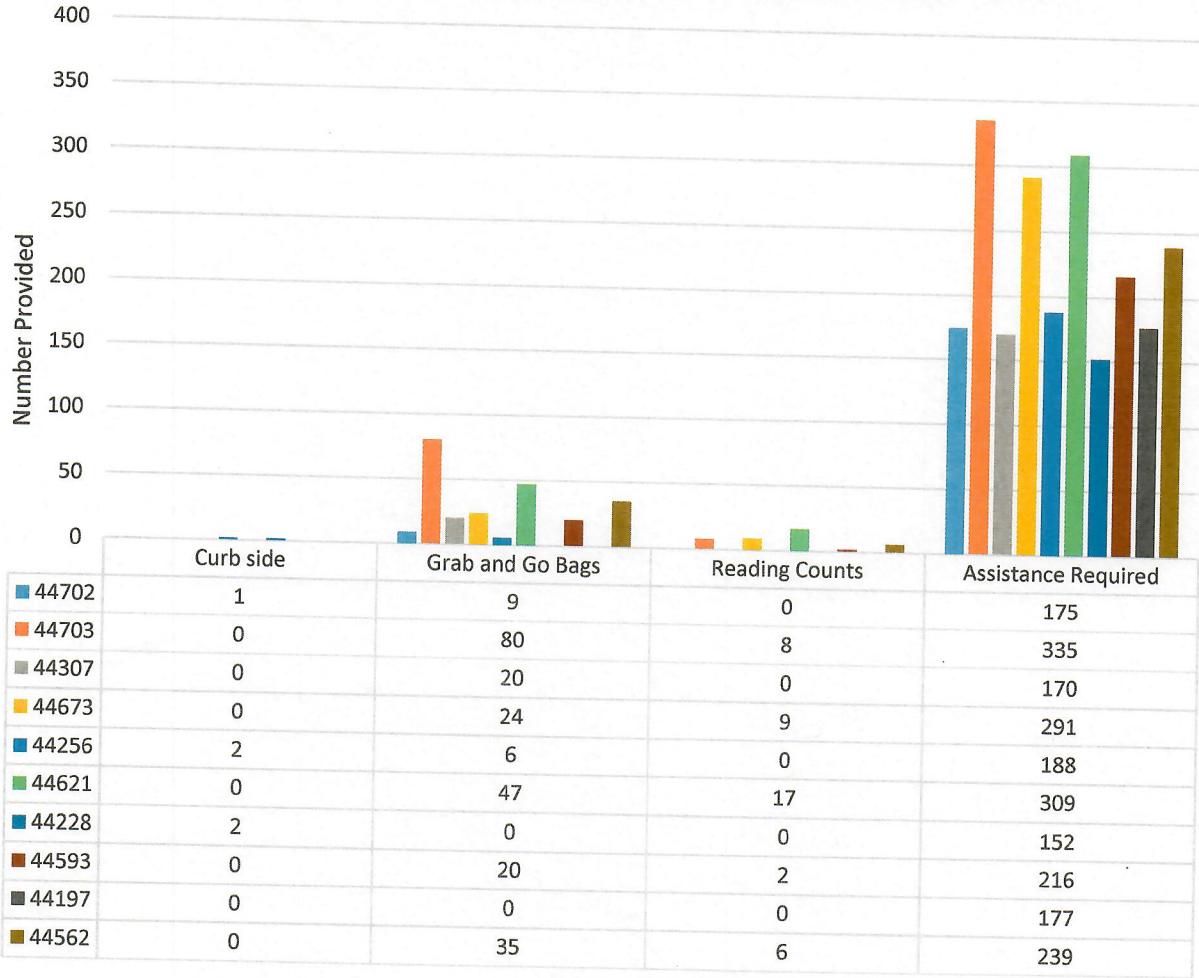
LIBRARY DIRECTOR REPORT

May 2022 Data

Meeting Date: June 23, 2022

M. Irons

Services Provided Data Comparison January - May 2021 & 2022



Services Provided

Topics of Discussion:

Window Washing

LIBRARY DIRECTOR REPORT

June 2022 Data

Meeting Date: July 25, 2022

M. Irons

Patron Data

New Patrons	16
Delected Patrons	0
Total Patrons on File	1,774

Patron Visits

Children	64
Teens	27
Adults (20 - 40)	69
Adults (40+)	277
Total Patron Visits	437
Increased	3

Books Purchased

See detailed list pages 2-3

Adult Fiction	19
Adult Non-Fiction	3
Inspirational Fiction	-
Audio Books	-
Large Print (Grant)	6
Special Collection	1
Children/YA Fiction	14
Children/YA Non-Fiction	2
Grant purchases	6
Replacements	4
Total Books Purchased	55

Circulation

Adult Fiction	179
Adult Inspirational Fiction	39
Adult Non-Fiction	33
Audio Books	11
Easy Fiction	63
Juvenile Fiction	89
Easy Non Fiction	18
Juvenile Non-fiction	29
Total Circulation	461
Increased	122

Donated Books

	11
Valued at	\$124.99

Computer usage

New Users:	1
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Required Assistance

347

Curb-Side Service

0

Activity Bags (Grab & Go)

36

Reading Counts Program

5

Youth	2
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Adults	3
--------	----------

MeL

130

Ours Out	45
----------	-----------

Theirs In	85
-----------	-----------

Senior Meal Program

76

Summer Reading Program

67

6/14/2022	22
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6/21/2022	23
-----------	-----------

6/28/2022	22
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LIBRARY DIRECTOR REPORT

June 2022 Data

Meeting Date: July 25, 2022

Books Purchased

Adult Non-Fiction

Raising Antiracist Children A Practical Parent Guide
Battling the Big Lie How fox, Facebook, and the Maga Media are Destroying America
The Flag, the Cross, and the Station Wagon A Graying American Looks Back at His Suburban Boyhood and Wonders What the Hell Happened

Adult Fiction

Six Crystal Princesses Xanth #46
Every Cloak Rolled in Blood / Holland Family Saga #4
The gatekeeper
Clive Cussler's Dark Vector / Numa Files #19
The local : a novel
Two truths and a lie
Out of the clear blue sky
Something wicked / McKenzie #19
The best of H.P. Lovecraft : bloodcurdling tales of horror and the macabre
The complete fiction of H. P. Lovecraft.
The boardwalk bookshop
December '41 / A World War II Thriller
Country Strong / Painted Pony Creek #1
And there he kept her
Good Husbands
Nightwork
Wicked beauty / Dark Olympus #3
Suspects / A Novel
Sparring Partners Jake Brigance 3.5

Large Print-Athens Comm Foundation Grant

Shadows reel / Large Print
The Paris apartment : a novel / Large Print
The Hotel Nantucket / Large Print
A face to die for / Eve Duncan #28 / Large Print
Invisible : a novel / Large Print
To kill a saint / Larger Print

Easy Fiction

The Berenstain Bears God bless our country
Llama Llama back to school

Easy Fiction - Hope Grant

The pout-pout fish and the worry-worry whale /
Don't eat bees : life lessons from Chip the dog /
Does a Bulldozer Have a Butt? / Picture Book

Easy Non-Fiction Hope Grant

Yoshi and the ocean
The whale who swam through time
The Secret Life of the Sea Otter

Juvenile Fiction

The war of two queens / Blood and Ash #4
Feather and flame
Together we burn
Forging silver into stars / Forging Silver into Stars #1
Relic and ruin
Empress crowned in red/ Witches Steeped in Gold #2
Blue, Barry & Pancakes. / Graphic Novel
Waffles and Pancake. Flight or fright
Amulet. Book four, The last council
Amulet: Supernova Book eight / Graphic Novel
The runaway's diary / Graphic Novel
Unicorn selfies / Graphic Novel

Juvenile Non-Fiction

Who was Johnny Cash?
Who was Ponce de León?

Special Collection

The Cut / Special Collection

Replacements

Victory in Europe
Animal farm : a fairy story
Cat Kid comic club / Graphic Novel
The race against time : the third journey through time / Graphic Novel

LIBRARY DIRECTOR REPORT

June 2022 Data

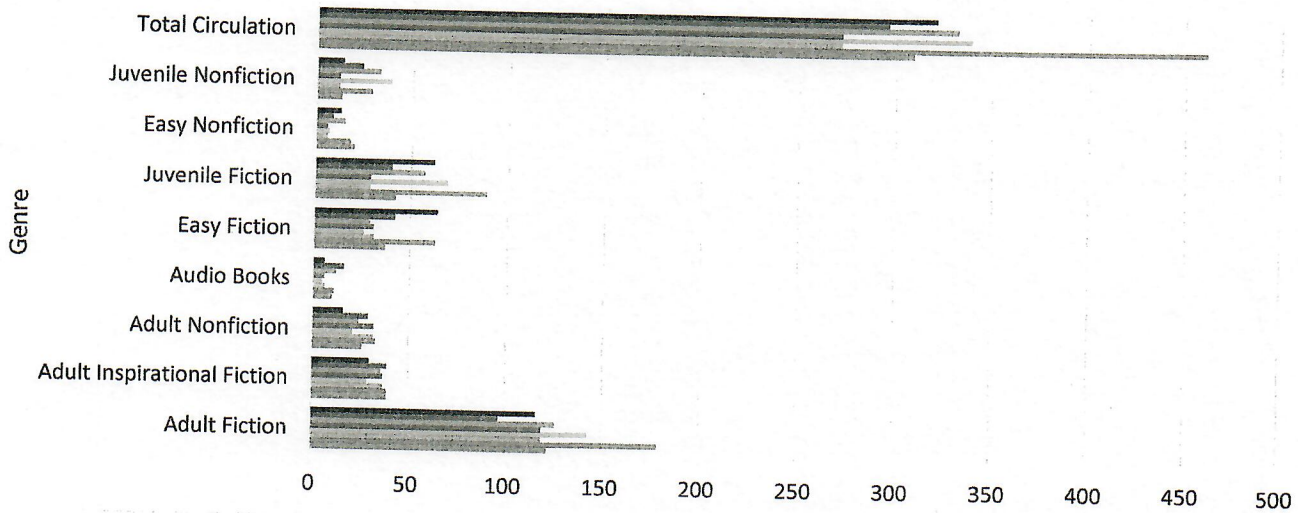
Meeting Date: July 25, 2022

Books Purchased cont.

Donations

- Eating enchiladas*
- The last letter from Juliet*
- We must be brave*
- The Warsaw orphan*
- Cold Judgment / Ellie Kline #11*
- Shadow's Secret / Shadow Island #1*
- Moments in Time / Stories of Suspense and Dark Comedy*
- Sitting Down for Dr. King / A one-act play*
- Freedom crossing*
- Salsa stories*
- From the mixed-up files of Mrs. Basil E. Frankweiler*

Circulation Data Comparison March - June 2021 & 2022



	Adult Fiction	Adult Inspirational Fiction	Adult Nonfiction	Audio Books	Easy Fiction	Juvenile Fiction	Easy Nonfiction	Juvenile Nonfiction	Total Circulation
■ Mar-22	116	30	16	6	64	62	13	14	321
■ Mar-21	97	39	29	16	42	40	9	24	296
■ 22-Apr	126	36	24	12	29	57	15	33	332
■ 21-Apr	119	37	32	6	31	29	6	12	272
■ May-22	143	29	21	5	26	69	7	39	339
■ May-21	119	37	32	6	31	29	6	12	272
■ 22-Jun	179	39	33	11	63	89	18	29	461
■ 21-Jun	122	39	26	10	37	42	20	13	309

Number of circulations

b. Cash Back Credit Card Comparison-Missy presented a chart of various cash back credit card programs. However, because of the funds generated from Omni's cash back rebate program, the board decided to not obtain a card at this time and to leave all funds at Omni.

c. Maintenance Position – The Athens Township board hired Nolan Fry to fill the open maintenance position for the library.

d. Cleaning Position- Cindy resigned effective 1/31/22 and is writing the official letter of resignation but will remain in the library position. Based on a review of her employment past practice, we recommended to the Township Treasurer, in attendance, to pay her for the months that were worked and consult with the Township labor attorney relative to a release letter with the last check to ensure closure of this position. Hannah motioned, and Amy seconded to accept the resignation. The motion was passed. During this time, the board also discussed that Missy had provided custodial services to the library when the custodian was absent. Hannah motioned, and Amy seconded to pay Missy for the time she spent cleaning. The motion passed. Additionally, Amy motioned, and Hannah seconded, that Missy post the custodial position to the appropriate job boards. The motion passed. Lastly, Amy motioned, and Hannah seconded the motion, that Missy provide custodial services to the library at her current pay rate, until the position was filled. The motion passed.

e. 2022 Holiday closings- The board reviewed the current holiday pay schedule and decided to keep things as they were regarding paid/unpaid holidays for library employees.

f. Closing the library due to illness update-In previous meetings, the library had discussed the possibility of the Athens Township using a grant to cover lost employee wages from when the library was closed because of Covid. This topic was discussed at the Athens Township's board meeting, with township board members requesting more information before approving the allocation of the funds. At the township's board meeting, discussion was held about the possibility of also using these funds to replace books lost because of pandemic closures. The township board also requested more information regarding this before making any decisions about the grant money.

New Business

- a. Substitute Library Clerk**-The board discussed the possible need for a substitute library clerk. Amy motioned to post the open position to the appropriate job boards. Hannah seconded the motion, and the motion passed.

Public Comments-There were no public comments.

The meeting was adjourned at 6:38 p.m. The next regular meeting will be held on February 21, 2022, at 5:30, in the Athens Township Office Board Room.

To whom it may concern,

I am putting in my notice, that as of January 31, 2022, I will no longer be able to continue cleaning the Athens Community Library. Due to increased pain in my shoulder and neck that I had prior surgery on. I appreciate the opportunity that was given to me.

Thank you,

Cindy Chard

1/21/2022

Athens Community Library Board Meeting
Minutes APPROVED
February 28, 2022

Meeting was called to order by Jeannie at 5:30 P.M.

Participants

President: Jeannie Goodrich

Library Director: Missy Irons

Treasurer: Amy Heath

Secretary: Hannah Klein

Guests: Mike Irons, Julie Vandermeer

Approval of Meeting Agenda –Amy motioned, and Hannah seconded to approve of the meeting’s agenda. The motion passed.

Welcome guests -Mike Irons and Julie Vandermeer were in attendance.

Approval of January 2022 Minutes-Amy motioned, and Hannah seconded to approve of the January 2022 Minutes. The motion passed.

Treasurer’s Report-

2021-22 Proposed Budget Amendment: Amy presented the board with a proposed amended budget for the remainder of the fiscal year. Hannah motioned, and Amy seconded to approve of the amended budget.

Delinquent Payment: Missy discussed with the board that the library had received a late payment fee from Omni Community Credit Union, as the payment of the library’s credit card invoice had not been paid by the due date. As the Athens Township must approve and pay the library’s invoices, the Township meeting had been later in the month, and the bill was late in being approved and paid. Missy suggested that this could be avoided by the library giving Athens Township permission to pay the bill online. Amy motioned to allow the Township to pay the credit card online. Hannah seconded, and the motion passed.

2022-23 Budget Meeting: The board discussed the need for a budget hearing. The board decided to hold the budget meeting immediately before the next scheduled board meeting.

Library Director’s Report- Missy presented the library director’s report. Missy discussed data that she had gathered, which compared patron visits, circulation of media and services offered between January 2021 and January 2022. In all categories, numbers had increased significantly from 2021 to 2022, indicating a growing library.

Old Business

- a. **Insurance-** Mike Irons presented information that he had obtained after discussions with both the Township’s insurance agent and attorney. It was suggested by the attorney that the library board carry its own liability insurance for errors and omissions. Mike said that he

would obtain estimates for this insurance. Mike also recommended that the library obtain insurance for the library's contents.

b. New Hires-The library has hired two new employees. Eric Matson will now provide the library with custodial and maintenance services. Myra Schwartz will serve as a substitute librarian.

c. Millage Request –Discussion was held about the upcoming millage request which will be going on the ballot in either August or November. Should the millage be approved, it will replace the current millage line on the Athens Township budget. The board discussed the question of how much of a millage to request. The board also discussed the process of communicating the need and benefits of the millage to the taxpayers. It was suggested that the board obtain a consultant to assist them with these matters. Missy will gather information regarding the securing of a consultant and will discuss her findings with the board at the next meeting.

New Business

- a. Library Director Leave of Absence-**Missy shared with the board that she would be taking time off from her director's duties during the month of March. During this time, assistant library director Nathaniel Mottinger will be completing the tasks assigned to the director. Missy requested that Nathaniel be given extra compensation during this time. The board discussed the appropriate way to compensate Nathaniel for his extra duties. It was decided that a stipend would be the most effective way to do this. Hannah motioned, and Amy seconded to award Nathaniel a \$15 daily stipend when serving as director, effective for the days which he works and is on site .
- b. Casual Labor Hours-** Madyson Vosburg currently is approved to work up to five hours a month for the library. Missy requested that the board approve Madyson to work up to fifteen hours a month. The board tabled a decision until after the budget hearing.

Public Comments-Guest Julie Vandermeer presented the board with information about a Vollara surface and air purifier. Julie recommended that the library purchase a device to improve the library's air quality. The board thanked Julie for her presentation.

The meeting was adjourned at 6:55 p.m. The next regular meeting will be held on March 21, 2022, following the 5:30 budget hearing, in the Athens Township Office Board Room.

Athens Community Library Board Meeting
Minutes APPROVED
March 21, 2022

Meeting was called to order by Jeannie at 5:31 P.M.

Participants

President: Jeannie Goodrich

Library Director: Missy Irons

Treasurer: Amy Heath

Secretary: Hannah Klein

Guests: Shirley Damrow

Jeannie called the meeting to order at 5:31

Approval of Meeting Agenda –Hannah motioned, and Amy seconded to approve of the meeting’s agenda. The motion passed.

Welcome guests -The board welcomed guest Shirley Damrow, who was in attendance due to her interest in joining the board.

Approval of 2022 February Minutes-Amy motioned, and Hannah seconded to approve of the February 2022 Minutes. The motion passed.

Public Hearing on Budget-

- a. **Review Budget:** Missy presented the board with proposed 2022/2023 budgets based upon the millage of .65 and .70. Missy compared these budgets to the 2021/2022 budget as well.
- b. **Public Comment on Budget Discussion:** Guest Shirley Damrow discussed accounting practices with regards to grants received by the library.

Treasurer’s Report- Amy presented the board with YTD financial reports.

Library Director’s Report- Missy presented the library director’s report. Of note, was the purchase of children’s audio books, thanks to a grant received by the library.

Old Business-

- a. **Insurance necessities:** The board discussed the library’s need for insurance for the library’s contents, including books, shelving, furniture, and computers. The library has received a proposed insurance package from the Ted Hartleb Insurance Agency. The board delayed their decision about the insurance policy upon further review by the Athens Township board.
- b. **Millage Request/Specialist:** Missy informed the board that the amount of the millage request needed to be determined by the board no later than April 23, 2022. Missy also told the board that she had investigated the possibility of the board obtaining a specialist who could advise them on the millage request process. Missy said that she had been given the name of Shirley Braursema, who works for the Kent County Library. Amy motioned, and Hannah seconded, for Missy to reach out to the advisor to request assistance with the

millage process. The motion passed. The board also discussed the amount of millage that they should request of voters on the August ballot. The board decided that it would be advantageous to request a .70 millage. Amy motioned, and Hannah seconded, that the board request a .70 millage on the August ballot. The motion passed.

- c. **Casual Labor/Hours:** Missy requested that the board approve Madyson Vosburg to work up to 10 hours a month. Based upon the budgeted amounts for labor, the board approved this request.

New Business-

- a. **2022/2023 Budget:** Amy motioned and Hannah seconded to accept the proposed budget as presented. The motion passed.
- b. **Document Storage Requirements:** The board discussed record keeping and document storage of board documents. The board discussed who was responsible for various document retention.
- c. **Letter from Mumford, Schubel, MacFarlane, Barnett:** A previously retained attorney, J Macfarlane, sent the library his letter of retirement.

Public Comments-Guest Shirley Damrow said that she would like to join the library board. The board advised Shirley to attend the next board meeting when she will be added formally.

The meeting was adjourned at 6:28 p.m. The next regular meeting will be held on April 25, 2022, at 5:30 p.m. in the Athens Township Office Board Room.

APPROVED

**Athens Community Library Board Meeting
Minutes
April 25, 2022**

Participants

President: Jeannie Goodrich

Library Director: Missy Irons

Treasurer: Amy Heath

Secretary: Hannah Klein

Guests: Shirley Damrow, Mike Irons

The meeting was called to order by Missy at 5:39 P.M.

Missy presided over the meeting, as Jeannie was not yet in attendance.

Approval of Meeting Agenda –Amy motioned, and Hannah seconded to approve of the meeting’s agenda. The motion passed.

Welcome guests -The board welcomed Shirley Damrow.

Jeannie arrived and assumed administrative authority over the meeting.

Approval of March 21, 22 Minutes-Amy motioned, and Hannah seconded to approve of the March 2022 Minutes. The motion passed.

New Business-

- a. **New board member:** Amy motioned to appoint Shirley Damrow as a library board trustee. Hannah seconded the motion, and the motion passed.
- b. **Millage language:** The board discussed millage language options for the millage request that would be submitted to the county clerk for August’s ballot. The board decided to submit the option presented by Missy. Amy motioned that the board submit the library proposal language as Missy presented in the meeting. Hannah seconded the motion. The motion passed.
- c. **Credit Card for treasurer:** Discussion was held regarding names listed on the library’s financial accounts with Omni Community Credit Union (OCCU). The board discussed that as treasurer, Amy should be named on the library’s credit card account, along with all of the other OCCU accounts. Hannah motioned that Amy be added to the library’s credit card as the library treasurer. Shirley seconded the motion, and the motion passed. The board also discussed that a previous board member, Linda Minier, was still named on some of the library’s financial accounts with OCCU. Hannah motioned to remove Linda Minier from library bank accounts, including the credit card at OCCU. Shirley seconded the motion. The motion passed. The board then discussed the role of the Athens Township in the library’s financial accounts and decided it would be best if the Township’s clerk, Deb Denney, be added to the OCCU credit card. Amy motioned that Deb Denney be added as the account holder for the OCCU credit card. Hannah seconded the motion, and the motion passed.
- d. **Foster and Swift engagement letter** – A letter of engagement from the law office of Foster and Swift was presented to the board. Amy motioned to approve the engagement letter as written. Hannah seconded the motion, and the motion passed. Missy told the board that

APPROVED

she would notify the library's current attorney that the library had retained a new attorney and wished to disengage.

Treasurer's Report- Amy presented the treasurer's report.

Library Director's Report- Missy presented the library director's report. Of note, the library had received another \$500 grant from the Harper Creek Optimist Club. Missy also presented information comparing patron visits and book circulation between Quarter 1 of 2021 and Quarter 1 of 2022.

Old Business-

- a. **Update on millage consultant and Yes Committee:** Missy presented the information gathered upon consultation with the millage consultant, Shirley Braursema. Missy told the board that a Yes Committee, which would raise funds and promote the passing of the library's requested millage had been formed. Missy explained the role of the committee and the role of the board in the promotion of the millage.
- b. **Clarify salary from budget discussion:** The board discussed the previously approved budget. Missy mentioned that an increase in salaries had been budgeted and requested guidance on the salaries' distribution. The board suggested that Missy deliver performance reviews on library staff, then make recommendations for salary increases. The board also said that they would conduct Missy's performance evaluation.
- c. **Status of Insurance Policy:** Mike Irons informed the board that the Athens Township board had accepted the library insurance proposal from the Ted Hartleb Insurance Agency. In addition, the Township had voted to pay the first year's insurance premium for the library.

Public Comments-There were no public comments.

The meeting was adjourned at 6:52 p.m. The next regular meeting will be held on May 23, 2022, at 5:30 p.m. in the Athens Township Office Board Room.

Athens Community Library Board Meeting
Minutes Approved
May 23, 2022

Participants

President: Jeannie Goodrich

Library Director: Missy Irons

Treasurer: Amy Heath

Secretary: Hannah Klein

Trustee: Shirley Damrow

Guests:

The meeting was called to order by Jeannie at 5:39 P.M.

Approval of Meeting Agenda –Amy motioned, and Hannah seconded to approve of the meeting’s agenda as presented. The motion passed.

Welcome guests -No guests were in attendance

Approval of April, 25 Minutes-Amy motioned, and Shirley seconded to approve of the April 2022 Minutes. The motion passed.

Treasurer’s Report- Amy presented the treasurer’s report. Amy mentioned that expenditures were under reported for this accounting cycle, as taxes would not be expensed until the following month.

Library Director’s Report- Missy presented the library director’s report. She discussed a \$2,000 grant that the library had just received from Dollar General. Missy also said that the library had received the funds that had been lost because of fraudulent activity on the library’s credit card. Missy informed the board that a library newsletter would be sent out to township residents in the month of June.

New Business-

- a. **Township/Library Audit:** Discussion was had regarding who would be responsible for completing the library’s audit this fiscal year. Missy had contacted the previous auditor to see if the library had a contract with them. Missy was informed that the library did not have a contract in place. The board discussed if the library would need to seek an auditor, or if it would receive an audit from Athens Township’s auditor, as the library is now under the township’s umbrella. The board was presented with an audit proposal from Siegfried Crandall P.C. but was unsure about what direction to take. It was decided that the board would talk to the township’s treasurer first, and table a decision about the audit proposal until the following month. Shirley motioned that the library notifies the previous auditor about the library’s decision to use a new auditor. Amy seconded the motion, and the motion passed.
- b. **Summer Library Program:** Missy presented information to the board about the upcoming summer reading program for youth.
- c. **Employee Evaluations:** Missy informed the board that she had completed evaluations on the library team members, save for the new employee. Missy told the board about suggestions she had received from the team members regarding the library. Suggestions